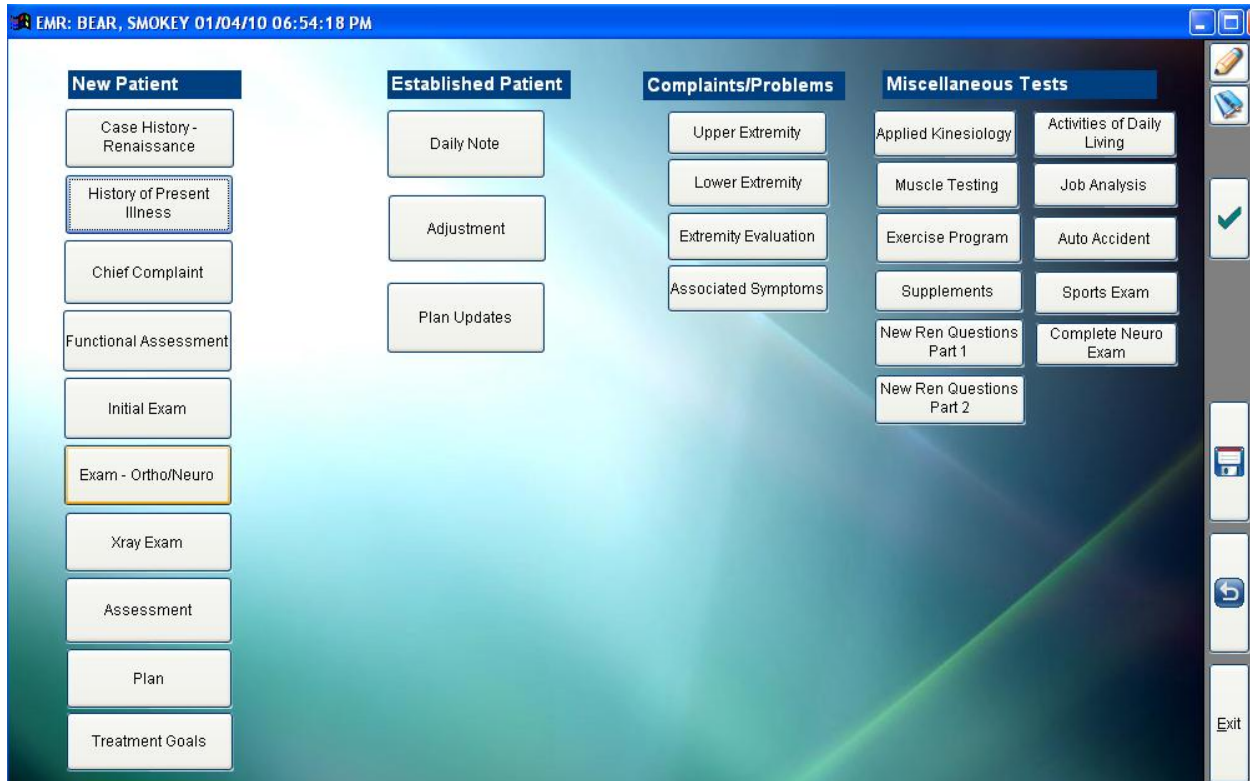


Encounters- The EMR Launch Screen

As you begin to enter encounters for your patient, the initial screen you are directed to can be called the “Launch Template;” or, it can also be referred to as the “Home Screen.” The screen consists of Launch buttons only- buttons that function solely to take you to the EMR screen for which it is named.



As we stated in the Encounters section of this manual, there are different areas of involved in this launch screen:

NEW PATIENT

ESTABLISHED PATIENT

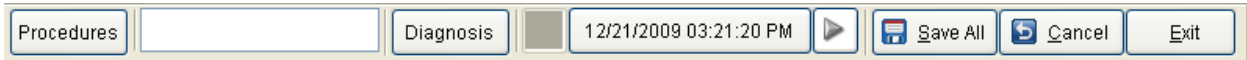
COMPLAINTS/PROBLEMS

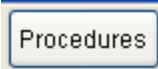
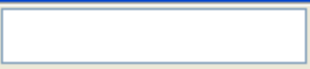
MISCELLANEOUS TESTS

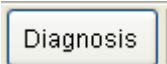
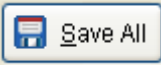
You will determine the type of encounter you will be recording for your patient. Again, these buttons are all called “Launch:” buttons because they will take you to the Exam that is written on the button.

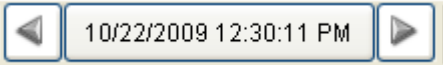
We also call this the “Home” screen because every encounter, no matter what type, starts with this screen.

There are function buttons at the very top, left corner of you EMR screen:



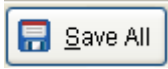
Procedures -   This loads your list of Procedure Codes that you created in ClinicPro. (see “Getting Started.”) Once you have selected the procedure codes that were performed during the encounter, they will display in the box next to this button. If you are doing a “New from Existing” encounter, the procedure codes that were performed during the last encounter will automatically display in the box. This saves you some time if you are performing the same codes during this encounter because you will not have to access the procedure button again. These codes will automatically carry forward in the encounter.

Diagnosis -  If you click the diagnosis button, a box will display the default diagnosis codes that are listed for this patient, for this encounter. The diagnosis codes you see are taken from the patient screen in the ClinicPro Practice Management software. If you need to change the default diagnosis codes, make your changes here in the EMR. When this encounter is saved by clicking the “Save All”  button, this will update the patient screen in ClinicPro, and the transaction information will also be saved reflecting the new diagnosis codes.

View Previous Encounters -  This feature allows you to see previous encounter notes without having to leave the encounter screen where you are currently working. Use the arrows to either move forward, or backwards, in chronological order

through the patient's encounters. You cannot edit the encounter information; this is presented in "Read – Only" form.

Once you have entered all of your encounter information, click the "Save All" button,



. This works to save the recorded encounter which may include entering the procedure codes or diagnosis changes. You will return to the screen where your encounter information is displayed. At that point you can import any transactions to the ClinicPro Practice Management software and proceed with payments or any other business that needs to be conducted with the patient.

There are function buttons located on the right hand side of the EMR template:



Customization buttons - The "pencil" icon works to edit the EMR buttons and the "book" icon works to edit the verbiage behind the buttons. See the "EMR Customization" section for complete information on how to customize your EMR template.



Checkmark - This is a special shortcut built into the ClinicPro EMR software. When you are on the Examination screen, and then click the checkmark, the EMR will automatically choose the negative results. Then, for any examination that is positive, you just change the results that appropriately reflect your findings.



Save- This floppy disk icon is the save button. It will save the information from the screen you are working on and return you to the previous screen.



Cancel - This button will simply cancel any changes you have made to the screen you are working on.



Exit- This button will take you back to the previous screen.