


Back Up

The Backup menu allows the user to create a quick, compressed and zip-encrypted backup copy of the Clinic Pro data. This will create a zip file containing the data to the specified location. This will strictly make a copy of the data folder, and will not include any other extra files, like remittance files and custom letters.

Backing up the program often is not only smart, but HIPAA mandated!



Click on the  browse button to browse to the location desired in which to back up Clinic Pro.

In the above example, when pressing Back-Up, it will make a backup to my C:\ drive.

This back up of your data will be stored on the C:\ drive of your server computer. **It is not the ultimate step you should take to insure that your data is safe.** The data backup is being stored on the very same drive that your original data rests; in a sense you have a copy in the same place that the real data operates. In the event that the computer fails, for whatever reason, the data backup is going to be lost with the original.

To insure the safest HIPAA compliant backup, ask us about our “**Backup Service.**”

You can also send a copy of the data to a different drive; ex: D:\.

The best tool for your office is a removable storage drive that you send a backup copy of your entire VCPRO folder to on a daily basis.

Remember that your medical records are irreplaceable and covered by HIPAA regulations for privacy and security. Our technicians will be happy to speak with you regarding securing your data.