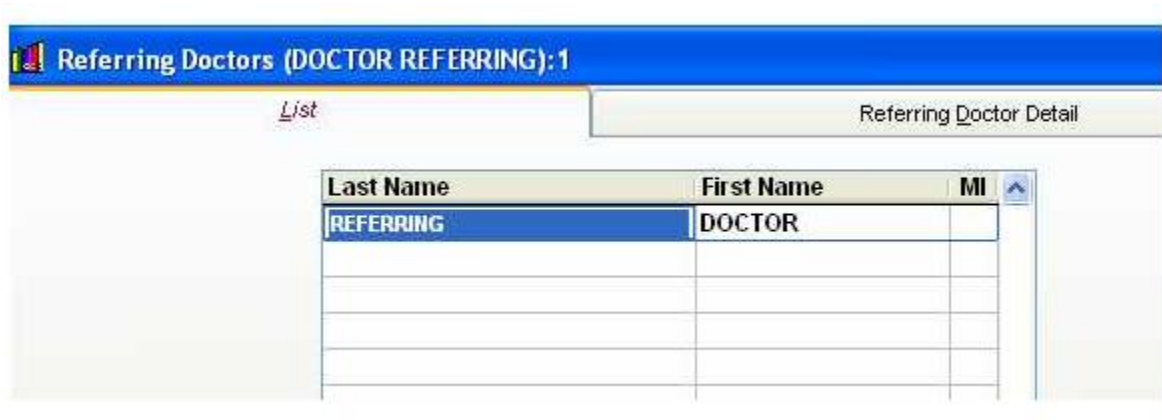


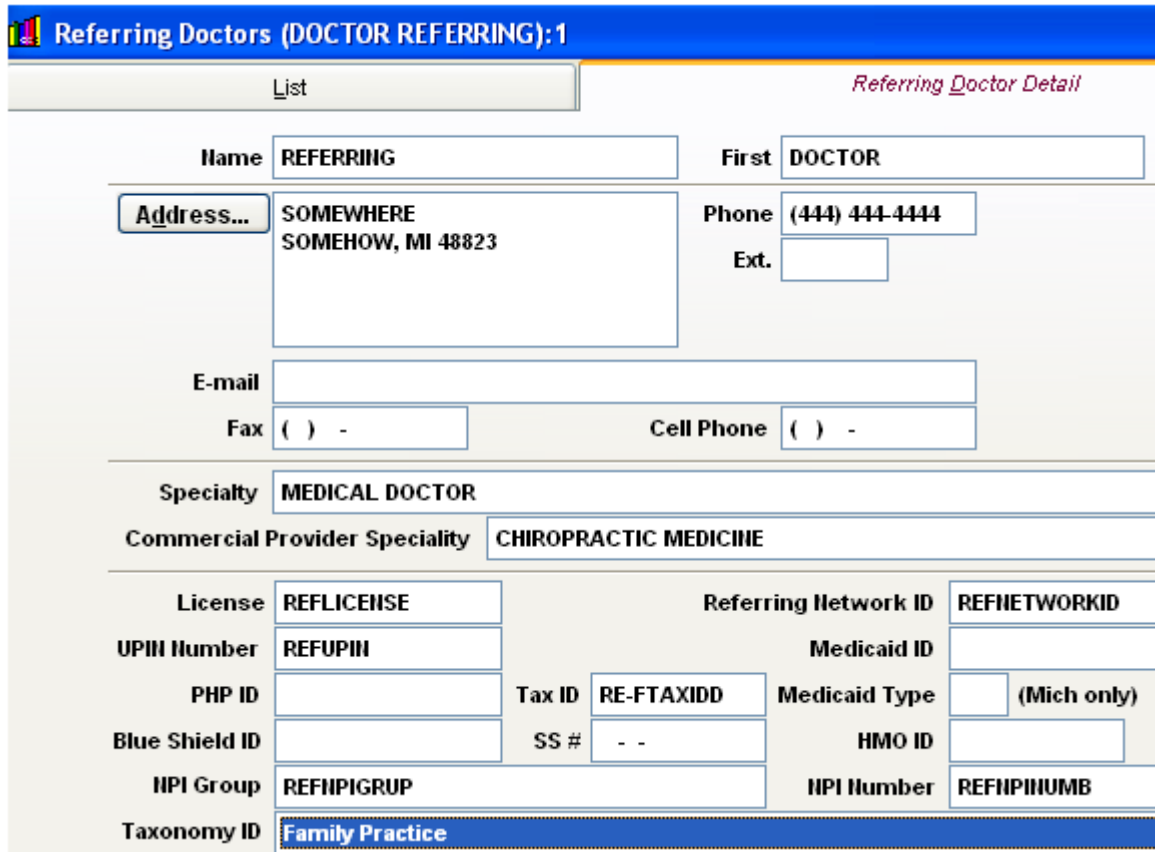
REFERRING DOCTORS

The referring doctors table allows you to input a Referring Doctor and maintain the necessary information on that doctor for future patients. The referring doctors appear in a browse or pick-list for future reference.

Adding a New Doctor - To Add a new Referring Doctor, open up the Referring Doctor screen under Lists: Referring Doctors, and click the New  Icon.



Last Name	First Name	MI
REFERRING	DOCTOR	



Name REFERRING		First DOCTOR	
Address...	SOMEWHERE SOMEHOW, MI 48823	Phone	(444) 444-4444
		Ext.	
E-mail			
Fax	() -	Cell Phone	() -
Specialty	MEDICAL DOCTOR		
Commercial Provider Specialty	CHIROPRACTIC MEDICINE		
License	REFLICENSE	Referring Network ID	REFNETWORKID
UPIII Number	REFUPIII	Medicaid ID	
PHP ID		Medicaid Type	(Mich only)
Blue Shield ID		HMO ID	
NPI Group	REFNPIGRUP	NPI Number	REFNPIIUMB
Taxonomy ID	Family Practice		
	Tax ID	RE-FTAXIDD	
	SS #	- -	

Name, Address, Phone, Email, Fax, and Cell

Fill out the pertinent information from the referral in these fields. Make sure that you use the Address bar when filling out the address information.

If you are in Michigan and billing to Blue Cross Blue Shield, be sure to fill out the license number for the referring doctor.

If it is a Medicare claim, be sure to fill out the NPI number.

If it is a Medicaid, be sure to fill out the Medicaid ID number.

The Tax ID and the social security number are necessary for some commercial claims, as well as the Specialty and the Commercial Provider Specialty.