

Birthday Report

Click on the Reports menu, then Practice Management, then Birthdays.

If the office chooses to send a birthday card, use the birthday list report to generate patients who have birthdays in any particular month. You can also choose a date range. Set this report to print to Address Labels, or just provide a list of patients. Select a minimum age for which the birthday report will generate.

This report is useful when used in conjunction with the Mail Merge functionality to create customized birthday letters to go along with these labels!

Birthday List: 1

Selection Criteria

Patients: All By Doctor: [Dropdown]

Include InActive Patients

Minimum Age:

Output: Report Address Labels

Date Range

Month: [Dropdown]

Range: / / to / / (MM/DD)

Output Destination

Print Preview

Send to Printer

Save to File

Save to Excel 5.0 File

Print

Close