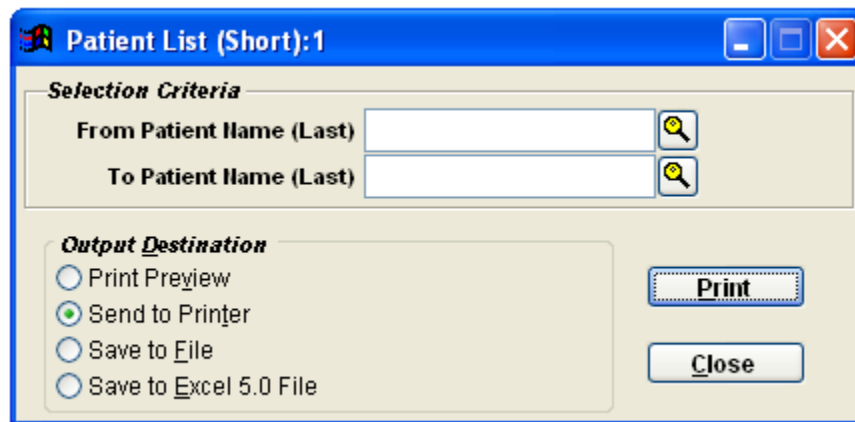


Patient List

Click on the Reports menu, then Lists, then Patient List.

The Patient list is a very basic report that gives the office a general list of patients currently seen in the practice. This report can be run to exclude the patients marked as “inactive”. The list provides the following information on patients: Name, Patient Number, and Social Security Number, Birth Date, and Phone number.



The screenshot shows a dialog box titled "Patient List (Short):1" with a blue title bar and standard window controls. The dialog is divided into two main sections: "Selection Criteria" and "Output Destination".

Selection Criteria: This section contains two text input fields for filtering patients by name. The first field is labeled "From Patient Name (Last)" and the second is labeled "To Patient Name (Last)". Each field has a magnifying glass icon to its right, indicating a search function.

Output Destination: This section contains four radio button options for where the report data will be sent or saved:

- Print Preview
- Send to Printer
- Save to File
- Save to Excel 5.0 File

At the bottom right of the dialog, there are two buttons: "Print" and "Close".