

## Income Analysis Report

Click on the Reports menu, then Financial, then Income Analysis.

The Income Analysis report gives a day-by-day breakdown of income generated, visits, patient and insurance collections, and write-offs. At the end of the report, it totals everything up. Income Analysis is a great report to run when researching monthly trends in a year, or even daily trends in a week. This report can be run by **Entry date** or **Service Date**.

**Entry date** refers to the date transactions are entered.

**Service date** refers to the date of service or date of payment. If a date of service is 01/10/08, but was entered on 01/11/08, a report done on the 10<sup>th</sup> will produce different results when run as entry date versus service date.

To keep the reports consistent, Clinic Pro recommends running by **entry date** when double-checking data input or balancing end-of-day cash, and by **service date** for accurate dated financial information.

**Income Analysis:1**

**Selection Criteria**

Patients:  All  By Doctor: [Dropdown]

Location: [Dropdown]

**Date Range**

Week From 01/22/2010 To 01/29/2010

Month January 2010  Year 2010

Range From 01/01/2010 To 01/29/2010

By:  Entry Date  Service Date

**Output Destination**

Print Preview

Send to Printer

Save to File

Save to Excel 5.0 File

Print

Close